Sadouak

Provider guide

From sign-up to your first payout.

1 Create your account

- Install Sadouak Provider on your Android phone.
- Sign up with your email and verify it with the code we send.
- Follow the setup steps on screen.

2 Get approved

- Upload your National ID. This is required.
- Add your Family Book or Business Registration if you have them.
- Our team reviews your documents. You can't take jobs until they're approved.

3 Your plan

- Open Profile › My plan to see your plan, its end date and the days left.
- To start or renew, tap Contact support or message our team, then pay by bank transfer as the team explains.
- The team activates your plan and the app updates by itself. If it ends, you're hidden from customers until you renew.

4 Add services and areas

- Add a service with its category, title, price, duration and photos.
- Set your available time slots.
- Add your service area. Province is required and it's how customers find you.

5 Handle jobs

- When a booking comes in, accept it or suggest another time with a note.
- Start the job, upload proof photos and mark it complete.
- Collect cash and mark it received. Add extra charges if the customer agrees.

6 Take urgent work

- Go to Profile › Urgent work and apply.
- Set your weekly hours and turn on Available now.
- Urgent jobs arrive as normal bookings. The payout card shows what you'll be paid and when.

Full guide:
sadouak.com/en/guides/provider/
support@sadouak.com